

# Analysing the Account Record Summary

ComColor Tool - RISO

**ComColor counters results**

This table enables you to obtain a synthesis by user, format (A4 and A3) and by type of copy (black or colour).

From 31/07/2013 to 31/08/2013

Users	Colour < A4	Colour > A4	Total Colour (<A4 + 2*>A4)	Black < A4	Black > A4	Black Total (<A4 + 2*>A4)
Admin	1336	0	1336	3209	1	3211
alarnier	314	9	332	0	0	0
aobrien	1964	0	1964	0	0	0
cburgess	96	0	96	0	0	0
cphillips	20	0	20	0	0	0
dcachao	58	4	66	0	0	0
dcallaghan	448	59	566	0	0	0
dmeldrum	80	0	80	0	0	0
bgates	56	0	56	0	0	0
dsmithson	1	20	41	0	0	0
ebryant	259	0	259	0	0	0
gbooth	26	0	26	0	0	0
ghiggins	76	0	76	0	0	0
gneil	33	0	33	0	0	0
hdavis	610	0	610	0	0	0
hjones	431	4	439	0	0	0
igriffin	44	76	196	0	0	0
jdugdale	93	108	309	0	0	0
jscott	936	18	972	0	0	0
jsmith	16	0	16	0	0	0
kahmed	1019	0	1019	0	0	0
m.brooks	160	0	160	0	0	0
mmurphy	111	27	165	20	5	30
mperkins	332	0	332	16	0	16
mtucker	210	0	210	0	0	0
<b>Total</b>	<b>11515</b>	<b>843</b>	<b>13201</b>	<b>3249</b>	<b>6</b>	<b>3261</b>

Open a file ComColor

Export Excel

Exit

## Results will appear as above:

Please note:

- Colour < A4** = Colour prints A4 size or smaller
- Colour > A4** = Colour prints larger than A4 (A3 for example)
- Black < A4** = Black and White prints A4 size or smaller
- Black > A4** = Black and White prints larger than A4 (A3 for example)

The above columns will show number of sheets of that actual size printed.

The two columns shown as **[Totals]** will automatically calculate sheets larger than A4 as being two prints to express the totals as A4 equivalents.

After use the window can be closed down using **[Exit]** or a simplified Excel spreadsheet version can be created by selecting **[Export Excel]**